

Cirrus Employment Opportunities



DULUTH MANUFACTURING

POSITION (Number of Openings)	SHIFT	DEPARTMENT	STATUS	DATE
Planning Specialist	Days	Planning	Full Time	03/02/10

Planning Specialist Responsible for maintenance and improvements of assigned area build instructions. Work activities for instructions will include review and development of new instructions, auditing of instruction accuracy and bill of material accuracy for in process instructions, and input of changes requested by area management. This position will be responsible for communicating new instructions or release of new installations to the production line. Involved in process and product auditing to ensure manufacturing builds comply with design and work instruction requirements. Implement lean manufacturing/waste elimination processes in manufacturing and performing cost impact analysis on proposed changes (tooling, labor, material, etc.) Qualifications: Associate's degree or equivalent combination of education and experience. Proficient in a variety of computer programs, including Outlook, Excel, Word, PowerPoint, Microstation, and ERP modules related to work instructions and bill of materials. Excellent communication skills.

DULUTH ENGINEERING

POSITION (Number of Openings)	SHIFT	DEPARTMENT	STATUS	DATE
Avionics & Electrical Engineer (2)	Days	Systems Engineering	Full Time	01/22/10
Sr. Avionics & Electrical Engineer (1)	Days	Systems Engineering	Full Time	02/01/10
M&P Test Lab Technician (1)	Days	Airframe Engineering	Full Time	03/02/10
Manufacturing/Tooling Engineer (1)	Days	Manufacturing Engineering	Full Time	03/03/10

Avionics & Electrical Engineer: Responsible for the research, design, development, integration, installation, testing, and certification of aircraft avionics/electrical systems. Includes integration of flight instruments, avionics, communication, navigation, engine management, safety systems, and entertainment, as well as power distribution and management. Qualifications: Bachelor's degree in Electrical Engineering or equivalent. Experience in the layout, planning, installation, maintenance, and troubleshooting of electrical systems. Avionics systems integration and certification experience preferred. Aircraft systems design experience preferred. Experience in aircraft, automotive or consumer electronic design and integration. FAA certification experience preferred. Experience with Autocad, Microstation, OrCAD, and Pro Engineer.

Sr. Avionics & Electrical Engineer Design lead for a design team performing system integration of avionics and electrical components for general aviation aircraft. Components include electrical systems, batteries, alternators, flight instruments, autopilots, motor controls, antennas, and navigation systems. Work closely with vendors defining requirements and evaluating system performance to company goals. Designs specialized electronics for system control and pilot interfaces. Generates documentation of design and integration details for FAA certification. FAA certification lead for the group. Qualifications: Bachelor's degree in Electrical and/or Computer Engineering or equivalent required. Eight plus years experience in aircraft integration, avionics design, or aircraft electrical system design preferred. FAA certification experience preferred. FAA Designated Engineering Representative (DER) status or ability to quickly receive authorization preferred.

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M&P Test Lab Technician Works within the Materials and Process (M&P) Test Lab to efficiently develop and certify the materials and processes needed to fabricate next generation aviation products. Technicians will fabricate, bond and assemble composite and non-composite test panels, machine into specimens and test per standard test methods. Read, interpret and work from standardized and developmental test procedures, engineering and assembly drawings, specifications, and process instructions to determine fabrication and assembly sequence, mold and tooling requirements, measurements, methods, and allowable tolerances. Operate test and machining equipment (mechanical test machine, oven, furnace, tile saw, surface grinder, microscope, etc.) Document test processes, data, conclusions and communicate results. Qualifications: High school diploma or equivalent. Capable of interpreting engineering drawings as well as the ability to follow written and verbal instructions. Proficient with Microsoft Office and the ability to learn additional testing and equipment software as needed.

Manufacturing Engineer Responsible for working with a team of Product Design, Tooling, Quality, and Industrial Engineers to create a complete process for production of composite aircraft. Confers with designers to evaluate and select design details in concert with a manufacturing process. Outlines the manpower, space and equipment requirements for the process. Works with Tooling Engineers, purchasing and vendors to create or acquire all necessary equipment and tooling. Works with planning to create work instructions. Coordinates with Industrial Engineers and facilities personnel to create the necessary factory space. Participates in team based product design reviews. Tracks and reports on all pertinent manufacturing metrics during product and process development including performance to schedule and budget. Performs PFMEAs and brings DFM principles to bear during product development. Responsible for initial process completion and performance as required to meet Cirrus specifications and FAA Production Certificate demands. Qualifications: Bachelor's degree in Engineering and 4-15 years of related experience; or 6-12 years related experience and/or training; or equivalent combination of education and experience. Experience with aircraft fabrication desired. Experience with composite tooling and manufacturing preferred. Good analytical abilities and project coordination. Excellent communication and team work skills. Experience with metal machining, forming, riveting and coating. Experience with composite fabrication techniques including wet layup, prepregs, RTMs, winding and tape laying. Proficient with Microsoft Office. Experience with CAD is required, ProE preferred.

Tooling Engineer Responsible for working with Design, Process and Manufacturing Engineers to create coordinated part and tool designs. Performs and oversees tooling design and fabrication for aircraft parts and assemblies. Uses manual drafting and CAD programs to produce drawings and models of tools. Directs tool designers to complete detail CAD designs. Manages tool requirements, schedule and budget. Responsible for all tool documentation, including certification, maintenance manuals, and work orders. Oversees tool fabrications from CNC and manual machining of steel, aluminum, foams, plastics and composites. Tools include molds for composite parts, drill fixtures and assembly fixtures. Performs tool assessments including safety, ergonomics, adherence to required takt times, PFMEAs and other risk analysis. Procures tools and equipment from outside sources as required through the use of RFQs, SOWs and similar documents. Leads tool design reviews. Coordinates use of company resources and outside vendors to achieve schedule and cost targets for tool fabrication. Responsible for measurement and inspection of tools and part/assembly first articles. Qualifications: Bachelor's degree in Engineering and 2-5 years of related experience; or 6-12 years related experience and/or training; or equivalent combination of education and experience. Experience with aircraft fabrication desired. Experience with composite tooling and manufacturing preferred. Good analytical abilities and project coordination. Excellent communication and team work skills. Experience with metal machining, forming, riveting and coating. Experience with composite fabrication techniques including wet layup, prepregs, RTMs, winding and tape laying. Experience with manual milling, lathe, welding, drilling, cutting, CNC milling of metals required. CNC milling of

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foams and tooling boards and subsequent finishing of pattern surfaces experience preferred. Experience with large scale electronic inspection preferred. Proficient with Microsoft Office. Experience with CAD is required, ProE preferred.

DULUTH SALES & MARKETING

POSITION (Number of Openings)	SHIFT	DEPARTMENT	STATUS	DATE
Divisional Director (1)		Sales	Full Time	01/22/10
Graphic Designer (1)	Days	Marketing	Full Time	02/01/10
Web Designer (1)	Days	Marketing	Full Time	02/26/10

Divisional Director: Responsible for training, mentoring, and day to day management of a team of aircraft sales professionals divided across several states and 4-6 sales territories. You will be the leader in development of infrastructure that will expand prospecting sales and delivery networks consisting of Cirrus Training Centers, Cirrus Service Centers, Fractional Ownership partners and owners groups. You will assure post delivery customer care and use of customer relations management technology package.

Qualifications: Bachelors degree or equivalent combination of education and experience. Proven background of sales management with foundation in process oriented selling. Minimum flight certifications: Private Single Engine Land with Instrument rating. Commercial and Flight Instructor ratings preferred. Ability to relocate, if needed, is a plus. Current opportunity includes the Western United States.

Graphic Designer Responsible for handling multiple graphic design projects from concept through final art and production. Duties include: creating marketing collateral for print and electronic publications such as emails and web pages, and ensuring brand standards are followed and met in all creative work produced. Qualifications: Four year design related degree or equivalent combination of education and experience. Knowledge of current graphic design software to produce graphic art and visual materials for presentations, print ads, direct mails, trade show support, email marketing, website, landing pages, web banners, and additional collateral. Detail oriented and ability to multi-task in a fast paced team environment. Excellent organizational skills and ability to work independently.

Web Designer Responsible for concept, design and development of online company marketing and other communication websites and properties. Increase traffic to Cirrus websites via innovative design, maximize website leads, support ease of web navigation for Cirrus sites, ensure information sought by browser is easy to find, and maximize Cirrus' presence online and impact of company online assets. Qualifications: Bachelor's degree in Web Design or equivalent combination of experience and training. Strong understanding of designing site functionality, email design, intuitive navigation schemes, visual design, and development skills including fonts, typography, page layout, site hierarchy and ability to create clear and compelling user experience. Experience with global website and managing multiple language translations preferred. Previous experience and demonstrated success in web design, online content creation and ecommerce in creative services or marketing organization including portfolio with projects focused on web and graphic production. Superior time, project management and communication skills, strong initiative, proven experience meeting deadlines and budget, and the ability to work with all levels of staff. Exceptional attention to detail, creativity, and entrepreneurship. Ability to work as individual and team player and work under pressure. Expert proficiency with Flash and HTML/DHTML/XHTML. Proficient in the

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following: Adobe Creative Suite (Photoshop, ImageReady, Illustrator, InDesign, Acrobat), Macromedia Studio Suite (Dreamweaver, Flash Professional, Fireworks), JavaScript, ASP & NET, CSS. Experience across current versions of all common browsers (IE7, IE8, Firefox, Safari, Chrome, etc.).

DULUTH ADMINISTRATION

<u>POSITION (Number of Openings)</u>	<u>SHIFT</u>	<u>DEPARTMENT</u>	<u>STATUS</u>	<u>DATE</u>
Accounts Payable Administrator (1)	Days	Accounting	Full Time	03/03/10

Accounts Payable Administrator Responsible for ensuring proper coding and approvals on invoices, matching purchase orders and receiver to invoices, posting invoices to the general ledger, researching and resolving accounts payable issues. Qualifications: Associates Degree in Accounting and/or 2+ years of Accounting experience. Strong analytical skills, attention to detail, demonstrated problem solving and multi-tasking abilities, ability to work well under pressure and meet deadlines, effective verbal and written communication skills. Proficient with Microsoft Office (Word, Excel).

Cirrus gives special consideration to qualified internal applicants interested in promotion, as well as transfer opportunities consistent with the best interest of the organization. An employee transferring to another position in a different job category will be subject to a new introductory period. Employees interested in applying for other positions within the company are encouraged to do so with the understanding that qualified applicants from outside of Cirrus will also be considered.

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